

Job Title – Head of Finance

Date position required:	ASAP
Reports:	2 direct reports
Salary:	Competitive (Permanent)
Benefits:	Pension, 28 days holiday (+ bank hols), salary sacrifice
Site:	hofer powertrain UK, 2 Titan Business Centre, Spartan Close, Warwick, CV34 6RR
Applications required by:	ASAP
Application format:	CV and covering letter

hofer powertrain – Part of the hofer AG (Group)

hofer, established in the 1980's, is a privately owned, German based, automotive powertrain production design and supply company employing over 850 people within the Group. We work with many of the world's automotive OEMs, Tier 1 suppliers and automotive technology centres and have numerous powertrain components in production; including hofer designed electric motors and hybrid modules through to full dual clutch transmissions.

With numerous offices across Germany, Austria, Italy, America, China and the UK, hofer has a truly global presence allowing comprehensive support for powertrain system design and supply projects across all vehicle sectors.

- System supplier for complete automotive powertrain systems.
- Full electrical and mechanical capability from clean sheet through to quality accredited production.
- Specific sites setup to support a lot of the global OEMs.
- Production supplier for many of the current and future advanced powertrain systems and components.

As part of hofer group's global growth, and the continuing expansion of hofer powertrain UK, a vacancy has arisen for a Head of Finance to join the business at the Warwick office. The successful candidate must have recent and considerable SAP experience, with a strong project background.

The key functions of the role:

We are looking for a Head of Finance to take responsibility for all financial tasks in our company and ensure we use capital and resources beneficially. The role takes responsibility for all financial

records, payroll and financial reporting performance reporting, ensuring an environment of tight financial control and delivery of the company's financial strategy.

Head of Finance responsibilities include creating forecasting models, assessing risk in investments and ensuring all accounting activities comply with regulations. To be successful in this role, you should have experience crafting financial strategies and managing a small team. Ultimately, you will maintain our company's financial health and increase profitability in the long run.

This role will have overall management responsibility for all the services related to finance, including but are not limited to:

- Forecast monthly, quarterly and annual results
- Approve or reject budgets
- Conduct risk management
- Evaluate and decide on investments
- Supervise a team
- Allocate resources and manage cash flows
- Conduct profit and cost analyses
- Develop secure procedures to maintain confidential information
- Ensure all accounting activities and internal audits comply with financial regulations
- Consult board members about funding options
- Recommend cost-reducing solutions
- Maintenance and recording of all financial transactions

Qualifications / Education / Experience required:

- Strong working knowledge of SAP GUI 740 accounting software
- Proven work experience as a Head of Finance, Director of Finance or similar role
- In-depth understanding of **site and group** cash flow management
- Budget management
- Manage UK and Group audit
- Experience and willingness to develop a small team

- Hands-on experience with budgeting and risk management
- Excellent knowledge of data analysis and forecasting models
- Solid analytical and decision-making skills
- Leadership abilities
- BSc/BA in Accounting, Finance or relevant field
- MSc/MBA or relevant certification (e.g. CFA/CPA) is a plus
- Advanced Excel skills
- Knowledge and understanding of operating a robust internal control environment
- Experience of working in a group environment

Personal attributes:

- Attention to detail
- Good communicator and team player
- Efficient, pro-active and can-do approach
- Well organised
- Ability to manage own workload and deliver work on time
- Able to handle confidential information and maintain professional standards at all times.

Please contact jobs@hofer-powertrain.co.uk if you would like to apply for this role, or request further information.